

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 15th MAY 2023 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOMS/OFFICE**

PRESENT: Councillor Mr P Gabbott (Chairman)
Councillor G Charlesworth
Councillor Mr M Clifford
Councillor Mr D Clough
Councillor Mrs D Dowrick
Councillor Mrs S Edwards-Williams
Councillor Mr N Whitham (7)

In Attendance: Mrs TD Morris (Clerk)
Mrs L Gallagher (Administrative Assistant)

		ACTION
8644	WELCOME All the participants were welcomed to the meeting.	
8645	APOLOGIES Apologies were received and accepted from Councillors S Lowe, S Maddock and G Ormston.	
8646	DECLARATION OF INTEREST Councillor M Clifford as Lancashire County Councillor and Governor at Cuerden Valley Trust Councillor N Whitham as Chorley Councillor on the Planning Committee. Councillor P Gabbott had a pecuniary interest in item 8652	
8647	TO APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY 17TH APRIL 2023 It was RESOLVED to approve the minutes of the Annual parish Meeting held on Monday 17 th April 2023.	
8648	MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 17TH APRIL 2023 It was RESOLVED that the minutes of the Ordinary Parish Meeting held on Monday 17 th April 2023 were deemed correct and were duly signed by the Chairman.	

Chairman's Signature.....



8649 MATTERS ARISING (CLERKS AND ADMIN ASSISTANT REPORT)

Both reports were received with thanks.

The Clerk wished to convey her thanks to Cllr S Edwards Williams, Cllr S Maddock and Mrs L Gallagher for distributing the Coronation Coins to the local schools as it was much appreciated by the community.

8650 PARISH COUNCIL ELECTIONS

The Chairman thanked all the Members who had put themselves forward to be parish Councillors. It was noted by the Members that there were now 5 Parish Councillor vacancies. It was requested that as part of the election rules the Parish could look to co-opt new Members in the first instance.

The vacancies would be advertised in the Parish Newsletter, the website and on Parish Noticeboards in the first instance.

8651 REPORTS

1.Lengthsmen Update

The Clerk reported that she had made contact with Lisieux Hall but had not received a response regarding the support of one of the Lengthsmen.

It was requested that the Clerk chase up the issue and report back as soon as was practicable.

2. Bowling Green Update

A letter had been distributed to the Members from the bowling Team regarding health and safety issues at the Bowling Green.

The Members discussed the situation and the proposal was made to close the Bowling Green until such time as an independent health and safety inspection had been made.

Secondly the proposal was to investigate the future ownership of the Bowling Green with the Bowling Team with a view to possibly transferring ownership of the assets and lease. This would be with the proviso that the public be consulted and with the agreement of the land owner. Also each party would need to cover their legal costs.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

A vote was taken and there was 6 in favour and one abstention.

It was requested that the site be fenced off and that a health and safety inspection be undertaken as soon as possible. All the stakeholders be informed of the situation in writing.

Clerk/AA

The Bowling Team would be given the opportunity to meet with Members to discuss the situation.

Clerk

2.1 Toilet Facilities

It was noted that the Bowling Team requested to hire the toilets in the pavilion. After due deliberation it was agreed that the toilet facilities did not comply with the relevant legislation and was now used as a storage facility. Therefore the toilets would not be suitable to be used by any party.

3. SPID Installation Update

The Admin Assistant and Clerk discussed this as part of their reports. It was noted that the remaining repaired SPID was due to be delivered this week. There was an ongoing issue at the Preston Road site which was due to be resolved in the coming days.

The SPIDs will be reported on at the next FPC meeting.

Clerk

The Clerk wished to thank Cllr M Clifford and Mrs L Gallagher for all their hard work in managing and maintaining the SPIDs.

8652 TO APPROVE CLLR P GABBOTT CHAIRMAN’S ALLOWANCE 6 MONTHS FROM DEC 2022-MAY 2023 (£250.00)

It was RESOLVED to pay Councillor Gabbott the Chairmans Allowance in the amount of £250.00.

It was requested that the Clerk arrange the payment as soon as was practicable.

Clerk

Chairman’s Signature.....



CLW PARISH COUNCIL MINUTES

8653 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1. Payments April/May 2023

Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	9,400.00	1,880.00	11,280.00
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	95.00	19.00	114.00
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	2,680.00	536.00	3,216.00
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	328.00	65.60	393.60
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	625.00	125.00	750.00
26	27/04/2023	Virgin Money	B/T	CLW Bowling Green Mair	Kevin Bond	Z	200.00		200.00
27	18/04/2023	Virgin Money	B/T	Annual Subscription	Chorley Council	Z	130.00		130.00
28	18/04/2023	Virgin Money	B/T	Land Registry Check	HM Land Registry	Z	14.95		14.95
29	18/04/2023	Virgin Money	B/T	TENS Licence	Chorley Council	Z	21.00		21.00
30	15/05/2023	Virgin Money	B/T	Clerk's Reimbursement	Post Office	Z	9.50		9.50
31	24/04/2023	Virgin Money		Summer Fair Leaflets	Sprintprint	Z	140.00		140.00
32	27/04/2023	Natwest Bank	B/T	Repair to Defibrillator Bc	Stringfellow Building Cc	S	450.00	90.00	540.00
33	27/04/2023	Virgin Money		Utility Bill	NPower	L	175.64	8.78	184.42
34	15/05/2023	Virgin Money	B/T	Expenses	Employee 02	Z	42.30		42.30
34	15/05/2023	Virgin Money	B/T	Expenses	Employee 02	Z	0.95		0.95
35	15/05/2023	Virgin Money	B/T	Utility Bill	Water Plus	Z	17.25		17.25
35	15/05/2023	Virgin Money	B/T	Utility Bill	Water Plus	S	7.60	1.52	9.12
36	15/05/2023	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	81.00	16.20	97.20
37	15/05/2023	Natwest Bank	S/O	Salary	Lengthsmen JI	E	130.80		130.80
38	15/05/2023	Natwest Bank	S/O	Salary	Lengthsmen DH	E	218.00		218.00
39	15/05/2023	Natwest Bank	S/O	Salary	Lengthsmen DM	E	261.60		261.60
40	15/05/2023	Virgin Money	S/O	Salary	Employee 01	E	1,722.67		1,722.67
41	15/05/2023	Natwest Bank	D/D	Pension	LCC Pension Employee	E	899.66		899.66
42	15/05/2023	Natwest Bank	D/D	Phones/Broadband	O2	S	36.36	7.27	43.63
43	15/05/2023	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
44	15/05/2023	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	76.67	15.33	92.00
45	15/05/2023	Virgin Money	S/O	Salary	Employee 02	E	1,036.08		1,036.08
46	15/05/2023	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
47	15/05/2023	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
48	15/05/2023	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
49	15/05/2023	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
50	10/05/2023	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
51	15/05/2023	Virgin Money	B/T	Office Maintenance	Yates Entrance Solutio	S	65.00	13.00	78.00
52	10/05/2023	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	848.43	169.69	1,018.12
53	15/05/2023	Virgin Money		Office Supplies	Amazon	S	48.73	9.75	58.48
54	10/05/2023	Virgin Money		Office Supplies	Amazon (1)	S	14.15	2.83	16.98
55	10/05/2023	Virgin Money		Annual Subscription	Microsoft	S	98.40	19.68	118.08
56	15/05/2023	Virgin Money	B/T	Chairman's Expenses	Clr P Gabbott	Z	250.00		250.00
Total							20,730.83	3,003.87	23,734.70

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

The following receipts were noted:

2. Receipts April/May 2023

Voucher	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
1	17/04/2023	Natwest Bank	Bank Interest	Natwest Bank	X	0.49		0.49
2	26/04/2023	Virgin Money	Summer Fair	Rub A Dub Soap / Grac	Z	25.00		25.00
3	26/04/2023	Virgin Money	Summer Fair	Daisy Catering - Crepe	Z	25.00		25.00
4	26/04/2023	Virgin Money	Summer Fair	Vintage Ice Cream Exp	Z	25.00		25.00
5	27/04/2023	Virgin Money	Summer Fair	Jobo Crafts	Z	25.00		25.00
6	27/04/2023	Virgin Money	Summer Fair	Artful Crafter	Z	25.00		25.00
7	27/04/2023	Virgin Money	Summer Fair	Sweet Temptations	Z	25.00		25.00
8	02/05/2023	Virgin Money	Summer Fair	Forest Fire	Z	25.00		25.00
9	02/05/2023	Virgin Money	Summer Fair	Martha's Kitchen	Z	25.00		25.00
10	02/05/2023	Virgin Money	Summer Fair	The Candyman	Z	25.00		25.00
11	03/05/2023	Virgin Money	Summer Fair	Brookies Bakes	Z	25.00		25.00
12	09/05/2023	Virgin Money	Summer Fair	Tornado Potato	Z	50.00		50.00
13	09/05/2023	Virgin Money	Summer Fair	Costco	Z	25.00		25.00
14	10/05/2023	Virgin Money	Summer Fair	Falafel Express	Z	50.00		50.00
15	10/05/2023	Virgin Money	Summer Fair	Stranded Birds	Z	25.00		25.00
16	10/05/2023	Virgin Money	Summer Fair	Fiona's Body Shop at H	Z	25.00		25.00
17	15/05/2023	Natwest Bank	Bank Interest	Natwest Bank	X	0.49		0.49
18	26/04/2023	Virgin Money	CIL	Chorley Council	Z	4,341.94		4,341.94
Total						4,767.92		4,767.92

8654 PLANNING APPLICATIONS

It was RESOLVED to make no comment on the following planning applications:

1.Application no: 23/00301/DIS Case Officer: Chris Smith - 01257 515223
 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition nos. 11 (traffic management plan) and 15 (construction environment management plan) of planning permission ref: 22/01039/FUL (Erection of a coffee shop with drive thru facility and associated works) Location: Asda Superstore, Clayton Green Centre, Centre Drive, Clayton-Le-Woods, Chorley, PR6 7JY

2.Application no: 23/00377/NOT Case Officer: Chris Smith - 01257 515223
 Ward: Clayton East, Brindle And Hoghton Proposal: Notification of intention to upgrade existing electronic communications apparatus including the replacement of an existing 20m monopole with 1no. new 20m monopole accommodating 6no. antennas and 1no. microwave dish and the replacement of ground based equipment cabinets and minor ancillary works Location: VODAPHONE LTD, Telecommunication Mast Site No 35101, Clayton Green Road, Clayton-Le-Woods

3.Application no: 23/00376/FULHH Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Single storey rear/side extension and

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

construction of access ramp (following demolition of existing garage) Location: 15 Harrock Road, Clayton-Le-Woods, Leyland, PR25 5TX

4.Application no: 23/00389/NOT Case Officer: Chris Smith - 01257 515223
Ward: Clayton West And Cuerden Proposal: Notification of intention to upgrade existing electronic communications apparatus including the swap out of 3no. antennas, removal of 2no. equipment cabinets to be replaced with 1no. cabinet, installation of 1no. GPS node and associated ancillary works
Location: Orange PSC, Telecommunication Mast Site LA0246, Greenbank Farm, Wigan Road, Clayton-Le-Woods.

5.Application no: Reference: 23/00384/FULHH Proposal: Front porch Location: 8 Levens Drive Clayton-Le-Woods Leyland PR25 5SS.

8655 CORRESPONDENCE

There was no correspondence indicated.

8656 DATE OF NEXT MEETING

The next full parish council meeting is proposed to be held on Monday 19th June 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

- War Memorial Committee Meeting to be arranged
- Communications Committee Meeting 25th May 2023 at 7.00pm
- Play and Leisure Committee Meeting 25th May 2023 at 7.00pm
- Finance Committee Meeting Tuesday 6th June 2023 at 7.00pm
- Environment Committee Meeting date to be arranged

Chairman's Signature.....